

**City of Lewisburg
Finance Committee Meeting
Paul R. Cooley Council Chamber
942 Washington Street, West
Lewisburg, West Virginia 24901
Finance Committee Meeting Minutes
August 13, 2024**

PRESENT: Mayor Beverly White, Councilmembers: Arron Seams, Franklin Johnson, John Little, Sarah Elkins, Valerie Pritt; City Manager Misty Hill, Treasurer Susan Honaker, Public Works Director Tony Legg, Police Chief Chris Teubert, and Fire Chief Joey Thomas.

VISITORS: Kim McBride with the Greenbrier Historical Society.

CALL TO ORDER: Finance Chairperson Arron Seams called the meeting to order at 7:00 p.m.

Arts & Humanities Funding Request Greenbrier Historical Society

The request is to help the Greenbrier Historical Society publicize a living history event commemorating the 250th anniversary of Lord Dunmore's War. They requested \$3,600.

Councilmember Elkins made a motion to recommend approval of the Arts & Humanities Request in the amount of \$3,600 from the Greenbrier Historical Society to publicize a living history event commemorating the 250th anniversary of Lord Dunmore's War. Councilmember Pritt seconded the motion. With all in favor the motion carried.

Resolution 560- Water Treatment Plant Improvement Project Pay Request 27

Mayor White made a motion to recommend approval of Resolution 560, Water Treatment Plant Improvement Project Pay Request 27 in the amount of \$398,722.63 as presented. Councilmember Johnson seconded the motion. With all in favor the motion carried.

Water Treatment Plant Improvement Project Contractor – Pro Contracting Change Order 10-2

Councilmember Elkins made a motion to recommend approval of Water Treatment Plant Improvement Project Contractor – Pro Contracting Change Order 10-2 in the amount of \$69,180.00. Mayor White seconded the motion. With all in favor the motion carried.

Water Treatment Plant Improvement Project

Contractor Empire Salvage & Recycling Change Order

Mayor White made a motion to recommend approval of the Water Treatment Plant Contractor Empire Salvage & Recycling Change Order in the amount of \$61,825.80 as presented. Councilmember Johnson seconded the motion. With all in favor the motion carried.

Resolution 561, City of Lewisburg Stormwater Study (CDBG-MIT Funds) Pay Request 9

Councilmember Pritt made a motion to recommend approval of Resolution 561 as presented in the amount of \$41,666.80. Councilmember Elkins seconded the motion. With all in favor the motion carried.

Public Works Shop Building Change Order Number 5 – DCI/Shires, Inc.

Councilmember Johnson made a motion to recommend approval of the Public Works Shop Building Change Order Number 5 – DCI/Shires, Inc. with a decrease in the amount of \$9,512.67. Councilmember Elkins seconded the motion. With all in favor the motion carried.

Resolution 559, General Fund Budget Revision 1 – Fiscal Year 2025

Councilmember Elkins made a motion to recommend approval of Resolution 559, General Fund Budget Revision 1 for Fiscal Year 2025 as presented. Councilmember Little seconded the motion. With all in favor the motion carried.

Quote approval for Homeland Security Grant Program – Message Boards

Mayor White made a motion to recommend approval of a quote from A & A Safety in the amount of \$38,590.00 for a Homeland Security Grant to purchase message boards. Councilmember Pritt seconded the motion. With all in favor the motion carried.

USDA Loan Interest Reimbursement

Councilmember Johnson made a motion to recommend approval of the fund paid on the USDA loan interest in the amount of \$348,000 that will remain. The payment was paid in advance and will stay on the account. Councilmember Pritt seconded the motion. With all in favor the motion carried.

Water Plant Operator in Training Contract

Councilmember Pritt made a motion to recommend approval of a water plant operator in training contract with The WV Rural Water Association for training for Jared Terry as presented. Councilmember Elkins seconded the motion. With all in favor the motion carried,

Police Department promotion of an officer to Sergeant with pay increase

This will add a third sergeant to the Police Department.

Councilmember Elkins made a motion to recommend approval of adding a third sergeant to the Department with a pay increase of \$1,200. Councilmember Johnson seconded the motion. With all in favor the motion carried.

Police Department update of Standard Operating Guidelines

The Public Safety Committee recommends approval of the update of the Standard Operating Guidelines for the Police Department pending review by the City Attorney. Councilmember

Johnson made a motion to table until the August 20, 2024 City Council meeting. Councilmember Pritt seconded the motion. With all in favor the motion carried.

Magic of Christmas Carriage Rides

Councilmember Johnson made a motion to recommend approval to pay \$5,000 for carriage rides for the Magic of Christmas festival to Carola and Sons. Councilmember Elkins seconded the motion. With all in favor the motion passed.

Communication from Members

- Councilmember Seams noted that Mayor White is featured in the play the Hunchback of Notre Dame at Greenbrier Valley Theatre. He indicated he felt she did a good job.
- A discussion was held concerning the need for more water plant operators once the upgrade is complete.

Communication from City Manager

- The new wayfinding signage will be on the next Planning Commission meeting agenda.
- A discussion was held regarding Public Outdoor Drinking Areas (PODA)
- A discussion was held regarding the Monday Mashup events with food trucks

Approval of Minutes – July 8, 2024

Councilmember Elkins made a motion to approve the minutes as presented. Councilmember Pritt seconded the motion. With all in favor the motion carried.

Adjournment

Councilmember Elkins made a motion to adjourn the meeting at 8:35p.m. Councilmember Pritt seconded the motion. With all in favor the motion carried.